OCCUPATIONAL HEALTH, SAFETY, AND WELFARE ISSUES

The following is an extract from the NAA emergency procedures. Please refer to www.NAA.edu.sg for the updated copy.

- Fire Threat
- Communicable Disease Threat
- Earth Tremor Threat

All professional staff, lecturers, and students are required to be familiar with emergency evacuation procedures and the designated evacuation areas. The emergency procedures are reviewed and updated on a yearly basis.

Should there be any occurrences of threat during course of teaching at NAA, lecturers will assume the leadership in class to ensure minimum panic and provide guidance appropriately.

The first aid box is available at Level 4 Student Lounge and at the Student Service Resource Centre at Level 3.

Fire Threat

NAA Fire Wardens and First Aiders are:

<table>
<thead>
<tr>
<th>Fire Wardens</th>
<th>First Aiders</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms Doris NG</td>
<td>Ms Elena YONG</td>
</tr>
<tr>
<td>E: <a href="mailto:dorisng@NAA.edu.sg">dorisng@NAA.edu.sg</a></td>
<td>E: <a href="mailto:elenayong@NAA.edu.sg">elenayong@NAA.edu.sg</a></td>
</tr>
<tr>
<td>T: +65 6738 2910</td>
<td>T: +65 6738 2910</td>
</tr>
</tbody>
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Ms Shirin Bte Abdul Rahman
(Basic First Aid and CPR + AED trained)
E: shirin@NAA.edu.sg  T: +65 6738 2910

Teochew Building Emergency Contact List

Name of Company         : Ngee Ann Kongsi
Address                 : 97 Tank Road Singapore 238066
Police                  : +65 999
SCDF                    : +65 995
Non-Emergency Ambulance : +65 1777
Security Control Counter at Teochew Building : +65 6835 3013
Security Control Counter at Ngee Ann City (24 hours) : +65 6733 0337 / +65 6733 3915

Key Personnel

<table>
<thead>
<tr>
<th>Ms Sonia FOO</th>
<th>Deputy Administrative Secretary</th>
<th>T: +65 6737 9555</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Benny Liu</td>
<td>Assistant A &amp; E Manager</td>
<td>T: +65 6737 9555</td>
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